





Letter of Authority template


In order to create Letter of Authority, please follow the instructions below:

- Letter of Authorities must be written on the clients Company Letterheaded paper 

- Address of the bank entity who holds the products 

- All Legal Entities must be detailed 
- The Audit Report will only include information for those added

- Auditors name must be inserted 

- Audit Reports must be signed in accordance with the Mandate Resolution 5 (e) or Board Resolution 

Client Letterhead

Lloyds Bank
 Audit Team
 PO Box 1000
 Edinburgh
 BX2 1LB

[Insert full legal entity name(s)]


I/We authorise and instruct Lloyds Bank including all branches and subsidiaries, to provide any information requested from time to time by **[insert auditors name]** until this authority is withdrawn by me/us in writing.

Signed **Signed**

Print name Print name

Signed **Signed**

Print name Print name

 Requests will be delayed if the Letter of Authority does not match.