CARDNET

CLIENTLINE® ENTERPRISE TOP REPORTS USER GUIDE



Top reports

This guide is designed to help you set up the most commonly used reports on Clientline. The top reports are listed below:

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Set up email address for receiving scheduled reports

- 1. Select Settings under the profile section and then add required delivery email address
 - a. Select settings
 - b. Report delivery
 - i. Add email
 - ii. Insert email and check its correct

📶 Home	«		
REPORTS	Settings		
Authorizations			
Network Routing	> User Preferences	Profile	
Settlement	> Fiscal Calendar	Name	
Chargebacks	Report Delivery	(WITH	
🕹 Funding	>		
Q Retrievals	>	User ID	
🗒 Fees	>		
්ම් Benchmarking	>	Zip Code	
Reference	>		
STATEMENTS		Preferred Language	
Summary & Documents		English (U.K.)	~
MY REPORTS		Email Address	
🚨 Inbox			
Ö Schedules		Phone Number	- H
🖥 Saved		United Kingdom 👻	
😰 Help			
		General	- 12
		Time Zone (Befreshes and redirects page to homespace)	
		America/Los Angeles	~
		Data Source 1 (Reference and redirect many to be assessed)	-

How to check the list of scheduled reports

- 1. Select the Schedules option from the left-hand side and it will display a list of all the scheduled reports
 - i. You can filter by the frequency of the report Daily, Weekly, Quarterly and Monthly
 - ii. You can search for a specific report by using the search field

ണ് Home								
REPORTS Authorizations	C Active Schedules		Filter Text Filter Text	Download D	aily Weel	dy Monthly Qu	arterly	Refresh
Network Routing >	Name	<u>User ID</u> 1↓₹	Frequency File Name	Category	Report	Delivery Method	File Type	Creater
Settlement	>		Daily	Settlement	Generic Analysis	INBOX, EMAIL	ß	12/08/2 11:46 A
الله در	>		Daily	Settlement	Generic Analysis	INBOX, EMAIL	6	10/25/2 04:41 A
Q Retrievals >	>		Daily	Settlement	Search	INBOX, EMAIL		11/03/2 04:37 A
Benchmarking >	>		Daily	Settlement	Search	INBOX		11/12/2 12:31 PI
Reference	>		Daily	Settlement	Generic Analysis	INBOX, EMAIL		11/12/2 01:18 PI
Summary & Documents	>		Daily	Chargebacks	Generic Analysis	INBOX	6	11/04/2 03:12 A
	>		Daily	Settlement	Search	INBOX		11/30/2 02:03 A
U Schedules	>		Daily	Settlement	Generic Analysis	INBOX	8	11/30/2 02:08 A
G Saved	>		Daily	Settlement	Generic Analysis	INBOX	ß	11/30/2 02:11 A
	>		Daily	Settlement	Search	INBOX		11/30/2 02:13 A
	>		Daily	Settlement	Search	INBOX	6	11/30/2 02:16 A
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1. Transaction listing

- 1. On the left navigation panel, go to settlement then Search
- 2. Search on Site Hierarchy for the required MID
- 3. Choose data from the Select fields drop down to configure your search with additional data
- 4. Select the schedule button, and complete fields depending on how often you want to receive the report
- 5. You can check this has been set up on the schedules tab on the left hand navigation panel

		LLOYDS	BANK			668 Appa	
₩ Home	Settlement / Search					2	
EPORTS	Select Fields						
Authorizations >	Account #,					Save Schedule G	
Network Pouting	Date Range						
	13/03/2023 - 13/03/20	23					
Settlement ~	Filters						
Overview	Site Hierarchy	Site State	Site City	Site Zip Code			
At-A-Glance	Location: WWW.LLOYDSBANKC	Select -	Select •	Select •			
Top Sites	Network Status All Transactions -	Analysis Date 😨 Settlement Date 👻	Processed Currency Select -	Submitted Currency Select -	Account #	Account #(First 6)	
Amount Distribution	Account #(Last 4)	Batch No.	Invoice Number	Tracker Number	Order Number	Token Requester ID	
Reclass Search	Acquirer Reference Number	quirer Reference Number Terminal ID 🔕		Transaction Status	Network	Product Code	
Purchasing Line Item	Payment Method Select 👻	Transaction Type Select -	Processor Select -	EC Indicator Select •	Transaction Mode Select -	Mobile Wallet Select -	
Qualification V	Merchant Category Select -	Reclass Indicator Select -	Plan Code	Plan Code Validation Select -	Processed Amount Minimum	Processed Amount Maximum	
Network Fraud Alert 🛛 👻	Foreign Curr Amt Min	Foreign Curr Amt Max	Fie Type Select 👻	AirLine Ticket Number	Batch UID	Tran UID	
Sales to Refunds V	Expanded Terminal ID	Terminal Batch Number	DDA #	DDA ≢ (Last4)	Pinless Flag	Pinless Indicator Select -	
APM Billing ~	Visa Transaction ID	Bank Net Reference Number	Card Usage Select -	Token Requestor Flag Select ~	Downgrade Reject Reason Flag Select +	Downgrade Reject Description Select -	
Generic Analysis	Non Augment Plan Flag Select -	Augment Net Sales Amount Mini	Augment Net Sales Amount Maxi	Real Time Clearing Indicator Select -	Debit Network Id Select -	Acquirer Select -	
Search	Card Issuer	Card Issue Detail	Card issue Type	Card Issuer Regulated 👩	Card Reloadable	Card Issuing Country	
Chargebacks >	Select -	Select -	Select -	Select -	Select -	Select -	
© 2023 Fisery Corporation. All rights reserved - <u>y2.7.2.0</u> a 5 Conditional Fisery Privacy Statement	Card Brand Select -	Card Class Select -	Card Sub Type Select -	Card EBT State Select -	Card Issuer Bin Select -	Card Product SubType Select -	
Cockie Policy	Card Dronaceing Indicator	Card Fund Source	Card R2R Program	Card Dahit Natural Darticipant	Card Billion Currency	Card Monau Sand Indicator	

Terminal ID (TID)

• The Terminal ID (TID) field can be found by clicking on 'Select fields'. TID can be found by searching for it or selecting it under the 'Additional Fields' drop down.



Multiple settlement files

- If your business receives multiple settlement files which are received and processed at different times. E.g one file received at 8pm on Monday, and the other file received at 1am on Tuesday. These will be received and processed at different times/days.
- For a transaction listing, the report default analysis is by the Settlement date. So, if all the transactions you expect, are not viewable, its best to change the analysis date to 'Authorisation date'.

		LLOYDS	BANK 🎙	CARDNET			Apps
ជា Home	Settlement / Search						2 Help
REPORTS	Select Fields						
Authorizations >	Account #, +						Save Schedule GO
Network Routing >	Date Range 13/03/2023 - 13/03/20	23					
🖾 Settlement 🗸 🗸	Filters						
Quandau	Tintero			-11.			
	Site Herarchy Site State Location: WWW.LLOYDSBANKC Select + Network Status Analysis Date @ All Transactions + Authorization Date +			Select -	Site Zip Gode Select -		
Top Sites	Network Status All Transactions •	Analysis Date 📀 Authorization Date 🝷		Processed Currency Select •	Submitted Currency Select -	Account #	Account #(First 6)
Amount Distribution	Account #(Last 4)	× Deselect All		Invoice Number	Tracker Number	Order Number	Token Requester D
Reclass Search	Acquirer Reference Number	Groups	Create Group	Auth Code 👩	Transaction Status	Network	Product Code
OMN Stopwatch Search					Select -	Select -	Select •
Purchasing Line Item	Payment Method Select •	Search		Processor Select •	EC Indicator Select •	Transaction Mode Select -	Mobile Wallet Select •
Qualification ~	Merchant Category Select -	 Authorization Date Settlement Date 		Plan Code	Plan Code Validation Select +	Processed Amount Minimum	Processed Amount Maximum
Network Fraud Alert 🛛 🗡	Foreign Curr Amt Min	Funded Date		File Type Select +	AirLine Ticket Number	Batch UID	Tran UID
Sales to Refunds 🛛 🗸	Expanded Terminal ID	Record Date		DDA #	DDA # (Last4)	Pinless Flag	Pinless Indicator
FANF Summary V	Visa Transaction ID	Bank Net Reference Number		Card Usage	Token Requestor Flag	Downgrade Reject Reason Flag	Downgrade Reject Description
Generic Analysis	Non Augment Plan Flag	Augment Net Sales Amount Mini	Augmer	nt Net Sales Amount Maxi	Real Time Clearing Indicator	Debit Network Id	Acquirer
	Select -				Select -	Select -	Select -
Search	Card issuer	Card Issue Detail		Card Issue Type	Card Issuer Regulated	Card Reloadable	Card Issuing Country
Chargebacks >	Select •	Select *		Select +	SeleCt *	Select •	deleut *
© 2323 Fisery Corporation. All rights reserved - <u>x3.7.2.0</u> Terms & Conditions Fisery Privacy Statement	Card Brand Select -	Card Class Select -		Card Sub Type Select -	Card EBT State Select -	Card Issuer Bin Select -	Card Product SubType Select -
Cookie Policy	Card Processing Indicator	Card Fund Source		Pard ROR Drogram	Card Dabit Matwork Participant	Card Rilling Ourrenov	Card Money Sand Indicator

1. Default is Settlement date



2. Change Analysis date to Authorisation date

ជា Home	Settlement / Search		
REPORTS	Select Fields Account #,		
autonzations >	Date Range		
Network Routing >	13/03/2023 13/03/	2023 🗰	
🖾 Settlement 🛛 🗸 🗸	Filters		
Overview	Site Hierarchy	Site State	Site City
At-A-Glance	Select -	Select *	Select •
Top Sites	Network Status All Transactions -	Analysis Date 📀 Authorization Date -	Processed Currence Select -
Amount Distribution	Account #(Last 4)	× Deselect All	invoice Number
Reclass Search	Acquirer Reference Number	Groups	Create Group Auth Code 🕜
OMN Stopwatch Search			
Purchasing Line Item Addenda Search	Payment Method Select +	Search	Processor Select +
	Merchant Category	 Authorization Date 	Plan Code
Qualification	Select -	Settlement Date	
Network Fraud Alert 🛛 🗡	Foreign Curr Amt Min	Funded Date	File Type Select •
Sales to Refunds	Expanded Terminal ID	Record Date	DDA #
FANF Summary ~			
APM Billing ~	Visa Transaction ID	Bank Net Reference Number	Card Usage Select -
Generic Analysis	Non Augment Plan Flag	Augment Net Sales Amount Mini	Augment Net Sales Amour
Search	Card Issuer	Card Issue Detail	Card Issue Type
C	Palant -	Polost -	Colort -

2. Transaction Summary

- 1. On the left navigation panel, go to Settlement, and then select Generic Analysis
- 2. Generic analysis will select the same fields as were previously available on Reporting



- 3. Select schedule button, and complete fields following same frequency/day
- 4. You can check this has been set up on the schedules tab on left hand navigation panel

3. Chargebacks Listing

- 1. On the left navigation panel, go to Chargebacks and then select Search
- 2. Search on Site Hierarchy for the required MID

Authorizations	Chargebacks / Generic Ar	nalysis				? Help
Network Routing >	Group By 1 Dispute Reason 💌	+ Subtot	als Measures # of Chargebacks, ▼			Schedule GO
Settlement >			Date Range			
🝰 Funding >	Compare	01	1/01/2022 - 11/17/2022			
Chargebacks 🗸 🗸	Filters					
Generic Analysis	Site Hierarchy Location: WWW.L	Site State Select 💌	Site City Select 💌	Site Zip Code Select 💌		
Summary	Analysis Date	Processed Currency	Processor	Transaction Type	Chargeback Dispos	Chargeback Work T
Sales to Chargeback 🛛 🗸	Status Date 👻	GBP -	Select 💌	Select -	Select -	Select 💌
Generic Analysis	Chargeback Category Select 💌	Chargeback Status Select 💌	Chargeback Win/Loss 🕜 Select 👻	Dispute Reason Select 💌	Amount Minimum	Amount Maximum
Visa	Auth Network	Financial Category	Payment Method	Send Mode	Recurring Type	Mobile Wallet
Mastercard	Select 🔻	Select -	Select 💌	Select 🔻	Select -	Select 💌
	Token Response	EC Indicator	Pre Dispute Indicator	Transaction ID 🕜	Card Issuer	Card Issue Detail
Search	Select 💌	Select 💌	Select 💌		Select 💌	Select 💌
Retrievals >	Card Issue Type	Card Issuer Regulat 🕜	Card Reloadable	Card Issuing Country	Card Brand	Card Class
© 2022 Fiserv Corporation.	Select 💌	Select -	Select 💌	Select 💌	Select -	Select 💌
All rights reserved - <u>v3.6.0.4</u>	Card Sub Type	Card EBT State	Card Issuer Bin	Card Product SubT	Card Processing In	Card Fund Source

3. Select fields and choose all fields listed below. It may be easier to deselect the default fields and then choose the fields listed below:

Processed Currency
Site Alternate ID
Site Name
Received Date
Status Date
Adjustment Date
Txn Date
Card Brand
Account #
Invoice Number
Terminal ID
Case Number
Chargeback Reference ID
Authorization Code
Card Billing Currency
Mobile Wallet
Chargeback Amount
Transaction Amount
Chargeback Status
Chargeback Category
Dispute Reason

Due Date
Tracking Number
Service Code
Service Code
Capture Method
Mobile Indicator
Order Number
CB Response Received
Responded On Date
Debit Network ID
Debit Network ID Code

- 4. Select schedule button, and complete fields following same frequency/day
- 5. You can schedule this depending on your preferences
- 6. You can check this has been set up on the schedules tab on left hand navigation panel

4. Bank Deposit Summary

- 1. On the left navigation panel, go to Funding and then select Search
- 2. Search on Site Hierarchy for the required MID

ണ് Home		Funding / Search									🛛 Help
REPORTS		Select Fiel	ds								
Authorizations	>	Site ID	Pata P	20.00							GO
📽 Network Routing	>	01/	01/2022 -	11/18/2022	曲						
Settlement	>	Hierarchy Level	VDSBANKC					950 rows	fetched		
🕹 Funding	~	Site ID (BE)	Batch Date	Funded Date	Batch No.	Major Category	Minor Category	Product Code	Credit Amount	Debit Amount	Processed C
Overview		+	11/11/2022	11/11/2022		Deposits	Deposits	MASTERCARD PURCHASING	49.00	0.00	GBP
At-A-Glance		+	09/07/2022	09/07/2022		Deposits	Deposits	VISA	49.00	0.00	GBP
Adjustments	~	+	09/07/2022	09/07/2022		Deposits	Deposits	VISA PURCHASING	49.00	0.00	GBP
WithHeld	~	+	09/07/2022	09/07/2022		Deposits	Deposits	VISA DEBIT	98.00	0.00	GBP
Interchange Rejects	~	+	09/07/2022	09/07/2022		Deposits	Deposits	MASTERCARD CONSUMER	49.00	0.00	GBP
Generic Analysis		+	09/10/2022	09/10/2022		Deposits	Deposits	VISA PURCHASING	245.00	0.00	GBP
		+	09/10/2022	09/10/2022		Deposits	Deposits	VISA DEBIT	49.00	0.00	GBP
Search		+	09/10/2022	09/10/2022		Deposits	Deposits	VISA	49.00	0.00	GBP
Chargebacks	>	+	09/10/2022	09/10/2022		Deposits	Deposits	MASTERCARD CONSUMER	49.00	0.00	GBP
© 2022 Fisery Corporation.		4	01/01/2022	01/01/2022		Donnalia	Donnello		40.00	0.00	con •

- 3. Select schedule button, and complete fields following same frequency/day
- 4. You can schedule this depending on the cadence of the existing report and file type, inputting emails to be sent to
- 5. You can check this has been set up on the schedules tab on left hand navigation

5. Batch Summary

- 1. On the left navigation panel, go to Settlement and then select Generic Analysis
- 2. Search on Site Hierarchy for the required MID



- 3. Select schedule button, and complete fields following same frequency/day
- 4. You can schedule this depending on the cadence of the existing report and file type, inputting emails to be sent to
- 5. You can check this has been set up on the schedules tab on left hand navigation

6. Bank Deposit Adjustment Summary

- 1. On the left navigation panel, go to Funding, Adjustments and then select Generic Analysis
- 2. Search on Site Hierarchy for the required MID

ள் Home	Funding / Adjustments / Generic Analysis			Help
REPORTS	Group By 1 🕫 Group By 2 🕂	Subtotals Measures		۲
Authorizations >	Major Category * 🔋 Minor Category * 🔋	Adjustment Count, *		GO
🛸 Network Routing 💦 🗧 🗧	Company 11/07/2022 - 12/04/202	2 00		
Settlement >	Hierarchy Level Processed Currency Analysis Date		5 rows	antes 🗹 🖶 🖬 🕲 💩
🕹 Funding 💎 🗸	Location: www.LLunbsake			Edit Phint Save Schedule Download
Overview	Major Category @	Minor Category @	Adjustment Count	Adjustment Amount
At-A-Glance	Interchange Charges	Interchange	12	-23.74
Adjustments 🗸 🗸	Fee	Account management fees	10	-2.74
Generic Analysis	Fee	Fees	2	-5.71
Search	Service Charges	Service charges	9	41.25
WithHeld ~	Enancial Adjustments	Financial adjustments	1	1.90
Interchange Rejects 🛛 🗸	Totals		34	10.96
Generic Analysis				
Search				
Chamebacks				
Retrieval:				
- 165 Z				
All ^o Benchmarking >				
Reference				
STATEMENTS				
Summary & Documents				
- moox				
Schedules				
Saved				
E Help				
© 2022 Fixery Corporation All rights monved - <u>v1.6.0.4</u> Fixery Polency Statement Cookie Polecy				

- 3. Select schedule button, and complete fields following same frequency/day
- 4. You can schedule this depending on the cadence of the existing report and file type, inputting emails to be sent to
- 5. You can check this has been set up on the schedules tab on left hand navigation

7. Bank Deposit Adjustment Detail

- 1. On the left navigation panel, go to Funding, then Adjustments and then select Search
- 2. Search on Site Hierarchy for the required MID

ា៍ Home		Funding / Adjustm	ents / Search	1												2 Help
REPORTS		Select Field	ds													
Authorizations	>	Site ID	• Data Pa													60
Network Routing	>	07/0	1/2022 - 1	12/08/2022		Ê										
Settlement	>	Hierarchy Level	DYDSBAN	Analysis Date Funded Dat	te •								155 rows fetched		Constale	A
Chargebacks	>	Site ID (BE)	Processed	Currency Di	DA #	Processor	Invoice Number	Invoice Date	Adjustment Date	Major Category	Minor Category	Fee Type	Fee Sequence	Fee Description		
🕹 Funding	~	+	GBP			UK		09/09/2022	09/09/2022	Fee	Account management fees					
Overview		+	GBP			UK		11/09/2022	11/09/2022	Interchange Charges	Interchange					1
At-A-Glance		+	GBP			UK		09/09/2022	09/09/2022	Fee	Account management fees					-
Adjustments	\sim	+	GBP			UK		09/09/2022	09/09/2022	Service Charges	Service charges					
Generic Analysis		+	GBP			UK		07/11/2022	07/11/2022	Fee	Fees					- 1
Search		+	GBP			UK		11/04/2022	11/04/2022	Financial Adjustments	Financial adjustments					
WithHeld	~	+	GBP			UK		08/09/2022	08/09/2022	Service Charges	Service charges					
Interchange Rejects	~~~	+	GBP			UK		08/09/2022	08/09/2022	Interchange Charges	Interchange					
Generic Apalyric		+	GBP			UK		09/09/2022	09/09/2022	Interchange Charges	Interchange					
Generic Analysis		+	GBP			UK		11/09/2022	11/09/2022	Fee	Account management fees					
Search		+	GBP			UK		09/09/2022	09/09/2022	Service Charges	Service charges					
Q Retrievals	>	+	GBP			UK		10/11/2022	10/11/2022	Service Charges	Service charges					
Fees	>	+	GBP			UK		08/09/2022	08/09/2022	Fee	Account management fees					
Denchmarking	>	+	GBP			UK		11/09/2022	11/09/2022	Service Charges	Service charges					
Reference	>	+	GBP			UK		07/11/2022	07/11/2022	Interchange Charges	Interchange					
© 2022 Fisery Corporation.		+ 33741107588	6 GBP	хо	(0848	UK	0000000000000	11/09/2022	11/09/2022	Interchange Charges	Interchange			UK WORLD CAR	D FULL UCAF	06

3. Select fields and choose all fields listed below. It may be easier to deselect the default fields and then choose the fields listed below:

Site ID (BE)
Adjustment Date
Site Alternate ID
Site Name
Invoice Number
Invoice Date
Minor Category
Adjustment Description Text
Adjustment Unit Count
Adjustment Unit Amount
Per Tran Rate
Case Number
Tracking Number
Chargeback Code
Bank Reference
SDF Reference Number
Processed Currency Code
Adjust Amount

- 4. Select schedule button, and complete fields following same frequency/day
- 5. You can schedule this depending on the cadence of the existing report and file type, inputting emails to be sent to
- 6. You can check this has been set up on the schedules tab on left hand navigation

8. Qualification Detail at Transaction Level

- 1. On the left navigation panel, go to Settlement, then Qualification and then select Qualification at Tran Level
- 2. Search on Site Hierarchy for the required MID
- 3. Select schedule button, and complete fields following same frequency/day

					LLOY	DS BANK								•
	Settlement / Cualific	ation / Qual	ification At Tra	n Level									Apot	
	Select Fields													T
rizations >	Account #,	•										Save	Schedule	
nk Routing >	01/10/3	Date Rand	101/2023	-										
ment v	0101002	1022 · 317	01/2023	-										
PM	Filters				21 - 21 - 1	200 BB-		eu. 7	to Acute					
lance	Location: WWW.I	LLOYDSBAN	IKCARD		Select -	Select +		Sele	ect -					
tan	Ani	alysis Date		Pro	ocessed Currency	Freduct Code		Transac	tion Type	Plan Code		Term	inal ID 🔞	
68	Settler	ment Date 🔹			Select -	Select ·		Sele	ect •					
at Distribution														
s Search														
stopwatch Search														
sing Line Item da Search														
cation ~														
Costion At Tran														
rk Fraud Alert 🗸 🗸														
to Refunds 🛛 🗸														
Summary 🗸														
alling 🗸 🗸														
c Anolysia														
abanza														
about s														
na Feen friese Salement Sackia Policy														
	0.000		16 - 1 - 1 -		LLOY	DS BANK 📌 CARDNET	1						H Appe	
	Settlement / Qualifi	cation / Qua	lification At Tr	an Level	LLOY	DS BANK 🔭 CARDNET							III kese	
2 strations	Settlement / Ouslifi Select Fields Account 4,	cation / Qua	dification At Tr	an Level	LLOY	DS BANK 淞 CARDNET							÷ess	
2 S vrizations >	Settlement / Qualifi Select Fecs Account #,	cation / Qua s . • Date Ran	dification At Tri	an Level	LLOY	DS BANK Cardnet		_					i i i gas	
2 S vrizations > prk Reuting >	Settlement / Qualifi Select Field Account 4, 01/10/	Date Ran 2022 - 31	lification At Tr loge J01/2023	an Level	LLOY	DS BANK 🧩 cardnet							Apos	
c S artzations > brk Routing > iment ~	Settlement / Qualifi Select Fect Account 4, 01/10/ Hierarchy Latel Los stilen: WWW.LLC/	Date Ran 2022 - 31 YDSBAN	lification At Tri ige J01/2023 Settlement Date	an Level		DS BANK K		_			140 rows fetched		Apos Apos Sara Spredu	
s s prizations > ork Routing > ment ~ lew	Settlement / Oualin Seett Fecs Account 4, Nicostine Vector Site ID (BE)	cation / Qua Date Ran 2022 - 31 YDSBAN Batch Date	tification At Tra ige 201/2023 Settlement Dat Txn Date	an Level	LLOY Record Date Processed Curr	DS BANK * CARDNET	Transaction Type	Plan Code	Plan Code Description	Account #	140 rows fetched Terminal ID	Est Processed	Fear Sara Screed Transaction A	10 10
e is pr/zations >) ork Routing >) ement ~ leav Jiance	Settement / Ouslin Beet Fea Account 4, 01/10/ Hierarhy Leval Location: WWALLO Sile ID (0E)	Cation / Qua b Date Ran 2022 - 31 VDSBAN - Batch Date 15/10/2022	lification AI Tri ige /01/2023 2ndjeis Data Settlement Dat Ten Date 2 14/10/2022	an Level	LLON Record Date Processed Curre 18/10/2022 GBP	DS BANK	Transaction Type Purchase	Plan Code 107	Fian Code Description VI UK ME TO-ME BUS & COMM DB	Account #	140 rows fetched Terminal ID	Ent Processed 49.00	Approximation A	10 10
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Qualification Detail Summary 9.

- 1. On the left navigation panel, go to Settlement, then Qualification and then select Generic Analysis
- 2. Search on Site Hierarchy for the required MID
- 3. Add the eight Group By options by clicking on the + sign and choosing each drop-down Group By menu:
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 - b. Batch date
 - c. Transaction type
 - d. Product code
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10. Bank Deposit Adjustment Summary

- 1. On the left navigation panel, go to Funding, then Adjustments and then select Generic Ana ysis
- 2. Search on Site Hierarchy for the required MID
- 3. You can schedule this depending on the cadence of the existing report and file type, inputting emails to be sent to
- 4. You can check this has been set up on the schedules tab on left hand navigation



11. Funding Reconciliation

- 1. On the left navigation panel, go to Funding, then At-A-Glance
- 2. Search on Site Hierarchy for the required MID

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🕹 Funding 🗸 🗸	BBb -	S	Jelect -	DDA # (Last4)	Select -	Select -	Batch No.
Overview	Bank Reference Number.	Refere	ince Number.	Product Code Select *			
At-A-Glance							
Adjustments 🗸 🗸 🗸							
Generie Analysis							
Search							
WithHeld >							
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Generic Analysis							
Search							
Q, Retrievals >							
II Fees >							
🖗 Benchmarking >							
Reference >							
STATEMENTS							
🖀 Summary & Documents							
MY REPORTS							
Inbox 14 D2022 Rear Corporation. Nright: reserved 'v2.1.1.0 Isame & Southers Essee Prever Statement <u>Contin Peter</u>							

				LLOYDS BAN	IK 💏 CARDNET				App.
🞢 Home	Funding / At-A-Glance								🖬 Help
REPORTS	Date Ra	inge							
Authorizations	01/10/2022 - 2	5/02/2023	10						60
Network Routing >	Hierarchy Level Location: WWW.LLOYDSBAN	Processed Carrency GBP						Edt.	Print Save Schedule Download
I Settlement	Product Code	Site ID (BE)	Funded Date	Site Alternate ID	Site Name	Major Category	Processed Currency	Transaction Count	Processed Transaction Amount
Chargebacks >	- Net Sales								
≟ Funding 🔷 🗸	MASTERCARD PURCHASING		10/11/2022		WWW.LLOYDSBANKCARDNETMPO	Deposits	GBP	2	98.00
Overview	MASTERCARD PURCHASING		12/01/2022		WWW.LLOYDSBANKCARDNETMP0	Deposits	GBP	1	49.00
At-A-Glance	MASTERCARD PURCHASING		11/02/2022		WWW.LLOYDSBANKCARDNETMPC	Deposits	GBP	1	49.00
Adjustments ~	VISA PURCHASING		10/08/2022		WWW.LLOYDSBANKCARDNETMP0	Deposits	GBP	5	245.00
Generic Analysis	VISA PURCHASING		10/12/2022		WWW.LLOYDSBANKCARDNETMP0	Deposits	GBP	1	49.00
Search	VISA PURCHASING		01/17/2023		WWW.LLOYDSBANKCARDNETMPO	Deposits	GBP	1	49.00
WithHeld >	MASTERCARD CONSUMER		10/14/2022		WWW.LLOYDSBANKCARDNETMPO	Deposits	GBP	2	98.00
Interchange Rejects 🔷	MASTERCARD PURCHASING		10/07/2022		WWW.LLOYDSBANKCARDNETMPO	Deposits	GBP	4	100.00
Generic Analysis	VISA DEBIT		10/14/2022		WWW.LLOYDSBANKCARDNETMPO	Deposits	GBP	2	98.00
Search	VISA PURCHASING		11/18/2022		WWW.LLOVDSBANKCARDNETMPC	Deposits	GBP	1	49.00
Q Retrievals	MASTERCARD CONSUMER		10/05/2022		WWW.LLOYDSB4NKC4RDNETMPO	Deposits	6BP	1	49.00
E Fees >	VISA PURCHASING		10/21/2022		WWW.LLOYDSBANKCARDNETMP0	Deposits	GBP	1	49.00
a Benchmarking >	VISA PURCHASING		11/24/2022		WWW.LLOYDSBANKCARDNETMP0	Deposits	GBP	1	-49.00
Reference >	VISA PURCHASING		11/04/2022		WWW.LLOYDSBANKCARDNETMPO	Deposite	GBP	1	-49.00
STATEMENTS	VISA DEBIT		10/07/2022		WWW.LLOYDSBANKCARDNETMPO	Deposits	GBP	1	49.00
Summary & Documents	VISA DEBIT		10/11/2022		WWW.LLOVDSBANKCARDNETMP0	Deposits	GBP	1	49.00
MYREPORTS	VISA DEBIT		10/19/2022		WWW.LLOVDSBANKCARDNETMP0	Deposits	GBP	2	0.00
C Inbox 12	VISA PURCHASING		10/24/2022		WWW.LLOYDSBANKCARDNETMPC	Deposits	GBP	1	49.00
Al nymo resorved - <u>x3.7.1.0</u> Terms 8 Canditicas: Eisen: Prince: Statement Ookla Policy	MASTERCARD PURCHASING		12/07/2022		WWW.LLOYDSBANKCARDNETMPG	Deposits	GBP	1	147.00

12. Authorisation Detail Screen

- On the left navigation panel, go to Authorisations, then Search 1.
- Search on Site Hierarchy for the required MID 2.
- You can add and amend fields on the 'Select Fields' filter option, beneath 'Authorisations /Search' 3.
- On the screen, you can click the + icon on a row which will expand to show further detail 4.



LLOYDS BANK

nii Home	A	uthorizations / Sea	rch														Help
REPORTS		Select Fields															
🖬 Authorizations 🛛 🗸		ACCOUNT #,	Date Dan		From	Time		To Time									GO
Overview		01/10/2	022 - 08	ye //03/2023 💼	Sele	et -		Select -									- 1
At-A-Glance	ł	lierarchy Level		Time Zone Online Transa	ction Indicator								145 rows felched	Z		•	&
Decline Reasons	1	ocation: WWW.LLOYI	SBAN.	Greenwich Online Serv	er Txn		Cand Funite Data		t with Courses and	a l'admanda	Datum and Mathead	Dealing Dealers Aut		Edia	Gave 1	Schodula	Donalead
Decline Details Analysis		Approval Status	Type	In Date & Time	Account #		card Expiry Date	Amount	Auth Currency	Network	Payment Method	Decline Reason Aut	n Code Site ID	(FE)	Terminal ID	Proces	SOF N
Retry/Referral Analysis		Approved	Purchase	13/10/2022 12:19:05 PM			25/05	49.00	GDP	visa	Unknown	013	597			UK	N
		+ Approved	Purchase	13/10/2022 11:37:45 AM			25/07	49.00	GBP	Mastercard	Unknown	TIE	364			UK	N
Top Sites		+ Approved	Purchase	13/10/2022 04:19:51 PM			26/05	49.00	GBP	Visa	Unknown	300	970			UK	N
Site/Card Activity		+ Approved	Purchase	13/10/2022 06:14:26 PM			23/10	49.00	GBP	Mastercard	Unknown	TOS	047			UK	N
Amount Distribution		+ Approved	Purchase	13/10/2022 04:19:30 PM			26/08	49.00	GBP	Visa	Unknown	013	007			UK	N
Generic Analysis		+ Approved	Purchase	13/10/2022 01:16:17 PM			22/12	49.00	GBP	Mastercard	Unknown	Т90	969			UK	N
Search		+ Approved	Purchase	13/10/2022 04:29:39 PM			26/07	49.00	GBP	Visa	Unknown	013	249			UK	N
2 ⁰ Metwork Douting		+ Approved	Purchase	13/10/2022 05:58:38 PM			23/08	49.00	GBP	Mastercard	Unknown	051	475			UK	N
- Network Roburng 2		+ Approved	Purchase	13/10/2022 09:48:43 AM			23/08	49.00	GBP	visa	Unknown	013	728			UK	N
Settlement >		+ Approved	Purchase	13/10/2022 07:02:31 PM			26/01	49.00	GBP	Visa	Unknown	013	028			UK	N
C Chargebacks >		+ Approved	Purchase	13/10/2022 12:46:57 PM			25/08	49.00	GBP	visa	Unknown	013	306			UK	N
🕹 Funding >		+ Approved	Purchase	13/12/2022 04:13:11 PM			23/03	49.00	GBP	Vīsa	Manual	013	591			UK	N
Q Ratrievals >		+ Approved	Purchase	14/10/2022 11:00:53 AM			25/10	49.00	GBP	Mastercard	Unknown	TOS	970			UK	N
📕 Fees >		+ Approved	Purchase	14/10/2022 02:43:02 PM			25/07	49.00	GBP	visa	Unknown	224	632			UK	N
a [™] Benchmarking >		+ Approved	Purchase	14/10/2022 10:54:17 AM			25/10	49.00	GBP	vīsa	Unknown	014	519			UK	N
Conterence S		+ Approved	Purchase	14/10/2022 10:07:53 AM			25/02	49.00	GBP	Visa	Unknown	014	055			UK	N
6 2023 Fisew Corporation All rights reserved - <u>x3.7.2.0</u> Terms & Conditions Fisew Privacy Scatements		+ Approved	Purchase	14/10/2022 11:08:39 AM			26/04	49.00	GBP	Visa	Unknown	014	002			UK	,N.**

13. Card Type Summary

- 1. On the left navigation panel, go to Settlement, then 'Sales to Refunds' and then select 'Refunds exceeding Sales'
- 2. Search on Site Hierarchy for the required MID
- 3. Add these eight Group By options by clicking on the + sign and choose specified option from each drop-down Group By menu:

-

- a. Network
- b. Batch Date
- c. Processed Currency
- d. Site ID (BE)
- e. Txn Date

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- f. Funded Date
- g. Merchant Category
- h. Debit Network ID

ettiernent / Generic An	alysis																		2 H
Group By 1 Network -	12 11 11 11 11 11 11 11 11 11	Group By Batch Date	2 9 e • 1	Process	oup By 3 ed Currency •	\$	Group By 4 Site ID (BE)	- 1	Gi Tx	roup By S n Date 👻	₽ 1	Grou Funded	pBy6 Date -	¢ ∎ №	Group By 7 ferchant Category	•			60
Group By 8 Debit Network Id -	+	Subto	tals	Sale	Measures es Count, •														
						,	LOYDS BANK	CARI	DNET									Abot	
Home		Settlement / Cer	neric Analysi	3															He He
ORTS		Group By 1 Materials	1 ¢	Group E Patch Da	y2 🔁	G	roup By 3 🛷	Group	By 4	4	Group By 5	4	Group By 6 Everaled Date		B Group By 7	9	4		
Authorizations	>	Group By 8	• •	Subi	ctals	riocess	Measures	Site ib	(01) •	U	TAIL Date	۳	Funded Date		ii Mierchant Gateg	uy - (1		GO
Network Routing	>	Debit Network	kld - 🗊	C		Sal	es Count, 👻												
Settlement	~	Group By	r-Sort 😨 🤇	Compare		1	Date Range												
Overview		-			26	/02/2023	- 04/03/2023										-		-
At-A-Glance		Location: WWW.L	LOYDSBAN	Ansiyais Date Settlement	Date GBP	d Currency	-							4	rows fetched	Print	Save	Schedula	Downloo
Top Sites		Network 111	Batch Date	21% Proces	sed Currency 31	ii <u>Site</u>	ID (BE) 411			Tx	n Date Stà	Funded Date	6 th Mercha	nt Catego	<u>ry</u> 711				Debit N
Amount Distribution																			
Reclass Search		Mastercard	01/03/2023	GBP						28	/02/2023	01/03/2023							000000
DMN Stopwatch Search																			
Purchasing Line Item Addenda Search		Mastercard	04/03/2023	GBP						03	/03/2023	04/03/2023							000000
Qualification	-																		
Network Fraud Alert	>	Visa	01/08/2023	GBP						28	/02/2023	01/08/2023							000000
Sales to Refunds	~																		
Unmatched Refunds		Visa	04/08/2023	GBP						03	/03/2023	04/08/2023							000000
Refunds Exceeding Sale																			
ANF Summary	×	Totals																	
PM Billing	-	4																	
eneric Analysis																			
D 2025 Hisery Corporation. All rights reserved - v2.7.7.2 5. Oundrigns: Elsery Prison Ratemer	*																		

14. Refund to Sales Analysis

- 1. On the left navigation panel, go to Settlement, then Sales to Refunds and then Refunds Exceeding Sales
- 2. Search on Site Hierarchy for the required MID
- 3. On the screen, you can click the + icon on a row which will expand to shower further detail, as shown below

	Settlement / Sales to Refunds /	Refunds Exceeding Sales				
nent 🗸	Select Fields					
aw	Account #, •					Save Schedule
lance	Date Ran	ge				
les	01/11/2022 - 08	/03/2023				
at Distribution	Filters					
s Search	Ste Hierarchy Location: WWW.LLOYDSBAN	Site State Select -	Site City Select -	Site Zip Code Select -		
topwatch Search	Network Status All Transactions ~	Sales Months	Analysis Date Settlement Date -	Processed Currency Select ~	Submitted Currency Select -	Account #
sing Line Item da Search	Account #(First 6)	Account #(Last 4)	Batch No.	Invoice Number	Tracker Number	Order Number
ation 🗸	Token Requester ID	Acquirer Reference Number	Terminal ID 👩	Auth Code 😨	Transaction Status Select -	Network Select -
ication At Tran	Froduct Code Select +	Payment Method Select -	Processor Select +	EO Indicator Select -	Transaction Mode Select +	Mobile Wallet
k Fraud Alert 🛛 🗡	Merchant Category Select -	Reclass Indicator Select -	Plan Code	Foreign Curr Amt Min	Foreign Curr Amt Max	File Type REGULAR -
Refunds 🗠 👻	AirLine Ticket Number	Batch UID	Tran UID	Expanded Terminal ID	Terminal Batch Number	DDA #
iched Refunds	DDA # (Last4)	Pinicos Flag	Piniess Indicator Select -	Visa Transaction ID	Bank Net Reference Number	Card Usage Select ~
ummary ~	Token Requestor Flag Select 👻	Downgrade Reject Reason Flag Select -	Downgrade Reject Description Select -	Debit Network Id Select 👻	Card Issuer Select 👻	Card Issue Detail Select -
ling 💙	Card Issue Type Select 👻	Card Issuer Regulated 👩 Select 👻	Card Reloadable Select +	Card Issuing Country Select -	Card Brand Select -	Card Class Select •
: Analysis	Card Sub Type Select -	Card EBT State Select -	Card Issuer Bin Select -	Card Product SubType Select -	Card Processing Indicator Select -	Card Fund Source Select -
itery Corporation, monived - v2.7.2.0	Card 828 Program	Card Debit Network Participant	Card Billing Currency Select -	Card Money Send Indicator Select -	Card Money Transfer Indicator	Card Online Gambling Indicato





15. Retrievals Listing

- 1. On the left navigation panel, go to Retrievals, then Search
- 2. Search on Site Hierarchy for the required MID
- 3. Click Go to run the report

🖌 Home		Retrievals / Search							
EPORTS		Select Fields							
Authorizations	>	Account +, •							Save Schedule
Network Routing	>	01/10/2022 09	ige V08/2028	-					
Settlement	>	Filters							
Chargebacks	>	Ste Hiererchy		Site Sta	te	Site Oilty	Site Zin Code		
Funding	>	Location: WWW.LLOYDSBA	NKC	Select	-	Select -	Select -		
Retrievals	~	Analysis Date Status Date 💌		Process Select	or •	Account #	Account #(First 6)	Account #(Last 4)	Invoice Number
Generic Analysis		Case Number		Acquirer Referen	oe Number	Transaction Amount Minimum	Transaction Amount Maximum	Dispute Amount Minimum	Dispute Amount Maximum
Search		Circler Number			unrk.		Datrievel Decuert Turce	Herrievel Status	Patriaval meanintion
Fees	>			Select	-	inarisacturity 😈	Select -	Select -	Select -
Benchmarking	>	Native Retrieval Oode		Acquire Select	. a	Merchant Category Select -	Card Issuer Select -	Card Issue Detail Select -	Card Issue Type Select 👻
Reference	>	Card Issuer Regulated		Card Reloa	dabie	Card Issuing Country	Card Brand	Card Class	Card Sub Type
ATEMENTS		Select -		Select	•	Select -	Select -	Select -	Select -
Summary & Documen	ts	Card EBT State Select -		Card Issue Select	r Bin	Card Product SubType Select -	Card Processing Indicator Select -	Card Fund Source Select -	Card B2B Program Select -
REPORTS		Card Debit Network Particip	ant	Card Billing C	urrency	Card Money Send Indicator	Card Money Transfer Indicator	Card Online Gambling Indicator	Oard Fast Funds
Inbox (13)		Select -		Select	•	Select ·	Select ·	Select -	Select ·
Schedules		Card Original Credit Indicat Select -	:or	Token Bin In Select	dicetor	Card FSA indicator Solect -			
Saved									
Help									

Go to lloydsbankcardnet.com

Call us on 01268 567100
 lines open from 8am to 9pm
 Monday to Saturday

Please contact us if you'd like this in an alternative format such as large print, Braille or audio.

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Please remember we cannot guarantee the security of messages sent by email.

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This information is correct as of March 2023.

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