

SEPA Direct Debit new B2B mandate notification form



This form must be signed in accordance with your primary account authority.

If you do not know your BIC & IBAN we will complete on your behalf, but you must insert your sort code and account number otherwise we will not be able to process your request.

This form must be received by the Lloyds Bank Euro Service team no later than the day before the collection is due to be debited. The Lloyds Bank Euro Service team will send e-mail confirmation to your nominated contact on receipt of this form.

For the purposes of this Form 12592, references to the "Bank" means Lloyds Bank plc

Once completed please send to Group Operations, **Lloyds Bank Euro Service team**, P.O Box 72, Bailey Drive, Gillingham, Kent, ME8 0LS. TNT 23.

1 Customer details of account to be debited

Please complete all fields.

Organisation name

Account name

Nominated contact

E-mail address (This should be your nominated contact)

Telephone number of your nominated contact

Fax number of your nominated contact

BIC

IBAN

Sort code

Account number

2 Mandate details

Creditor name (as shown on the new mandate)

Creditor Identifier

Mandate reference

Date mandate was signed

Please check the appropriate box?

Recurrent Payment

One off payment

3 Confirmation

The Organisation confirms to the Bank that: (a) it has signed a new SEPA Direct Debit Business to Business Mandate with the above-named Creditor; and (b) the information given is correct.

Signed for and on behalf of the Organisation by

First authorised signatory

Your full name (in block capitals)

Your signature

Date

Your position

Second authorised signatory

Your full name (in block capitals)

Your signature

Date

Your position

For bank use only (to be authenticated by the Lloyds Bank Euro Service team)

Authorised by

Signature

Date

www.lloydsbankcommercial.com/

Please contact us if you'd like this in Braille, large print or on audio tape.

We accept calls via Text Relay.

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Regulated by the Jersey Financial Services Commission. We abide by the Jersey Code of Practice for Consumer Lending.

The Isle of Man branch of Lloyds Bank International Limited is licensed by the Isle of Man Financial Supervision Commission and registered with the Insurance and Pensions Authority in respect of General Business.

The Guernsey branch of Lloyds Bank International Limited is licensed to conduct banking, investment and insurance intermediary business by the Guernsey Financial Services Commission under the Banking Supervision (Bailiwick of Guernsey) Law 1994, the Protection of Investors (Bailiwick of Guernsey) Law 1987 and the Insurance Managers and Insurance Intermediaries (Bailiwick of Guernsey) Law 2002.

We aim to provide the highest level of customer service possible. If you do experience a problem, we will always seek to resolve this as quickly and efficiently as possible.

If you would like a copy of our complaint procedures, please contact your Relationship Manager or any of our offices. You can also find details on our website, at <http://www.lloydsbankcommercial.com/contactus/>