



Please write clearly using black ink in the white spaces with capital letters or cross the boxes.

1 What you'll need to send us

We will need proof of your identity, your residential address and may, in certain circumstances, require confirmation of your source of funds. Here's what you need to do.

Step 1: Proof of your identity



- Send a full, clear, certified* copy of your Passport, Biometric Residence Permit or National Identity card. This is so we can confirm your identity.
- National Identity cards must be issued by an equivalent jurisdiction**.

Important Information

Original identity documents cannot be accepted.

The identity document you are using should be valid/current (i.e. not out of date) and the certified copy* must show your name, your photograph, the Passport and National Identity Card number, your date and place of birth, nationality, the issue and expiry dates.

If the document you are providing does not contain all of the above, we may need to contact you to provide additional proof. Please get in touch for further help.

A certified* copy of your marriage certificate will be required if you have changed your surname and not previously notified us.

Please note we cannot accept identity documents with certifications that are older than 3 months.

*You will find details of how to certify your documents in Section 4.

**Please refer to the equivalent jurisdictions table in Section 3.

Step 2: Proof of your residential address



Send the original (other than your driving licence) or a certified* copy of one of the example documents listed below to confirm your address:

- A Bank, Building Society or Credit Union Statement issued by a regulated financial sector firm or credit union in the Isle of Man, Channel Islands, UK, EU or an equivalent jurisdiction* (no more than 6 months old and must show transactions).
- Statements showing only interest additions or carry forward balances are **not** acceptable.
- A gas, electric or water bill (no more than 6 months old).
- A telephone bill including broadband and internet bills (no more than 6 months old). Note: mobile telephone bills are not acceptable.
- A statement from a regulated mortgage lender based in the Isle of Man, Channel Islands, UK, EU or an equivalent jurisdiction** (no more than 6 months old).
- A current full driving licence (must be a licence with a photo and signature) that is issued in the Isle of Man, Channel Islands, EU or EEA. A provisional licence can be used if issued in the Isle of Man or the UK.
- A UK government issued document (no more than 6 months old), reminder and arrears are not acceptable.

Joint Applications

Please provide a bill or statement addressed to each applicant either jointly or individually.

2 Who can certify your identification

The following individuals can certify your identity documents:

- Colleagues at any Lloyds Banking Group branch.
- Senior colleague/manager of a regulated financial services business (in a jurisdiction listed in section 3).
- Senior colleague/manager of an entity that is regulated for AML/CTF (in a jurisdiction listed in section 3).
- Consulate, embassy or high commission employee of the document country of issue (acting in their official capacity).

- Legal professional, Accountant, Actuary or Notary that is a member of a recognised professional body.
- Government appointed notary publics who may not be a member of an independent professional body.
- Senior civil servant.

*Where it is a requirement that the certifier be a member of a recognised professional body, we must be able to independently verify their status online to prove their professional standing.

Some certifications can only be accepted from designated countries. Please refer to this list when prompted to do so above and contact us if you require assistance.

List of countries is correct at 21st June 2023.

Australia	France	Italy	Singapore
Austria	Germany	Japan	Slovakia
Belgium	Greece	Jersey	Slovenia
Canada	Guernsey	Lithuania	South Korea
Cyprus	Hong Kong	Luxembourg	Spain
Czech Republic	Hungary	Netherlands	Sweden
Denmark	Iceland	Norway	Switzerland
Estonia	Ireland	Poland	United Kingdom
Finland	Isle of Man	Portugal	United States of America

Certifier's instructions

If the certifier of your document(s) is unable to complete the template on page 3, they must carefully follow these instructions below.

1. For identity verification documents:

Insert: 'I have met this individual and confirm this photo is a true likeness of them. I certify that I have seen the original document and confirm this is a complete and accurate copy of the original.'

2. For address verification documents:

Insert: 'I certify that I have seen the original documentation and this is a complete and accurate copy of the original.'

3. Sign and date the photocopy.

4. Add certifier's name in BLOCK CAPITALS.

5. Insert certifier's position or capacity, e.g. lawyer.

6. Add certifier's contact address and telephone number.

7. Official stamp must be clearly impressed.

8. Certification of document must not be older than 3 months.

9. If there are multiple pages to the document, you only need to certify the first page. Please note next to your certification how many pages there are to the document. Where this is an identity verification document, the certification confirmation should be documented on the key data page.

This form should be used to submit a certified copy of your identify documentation:

- Place your identify documentation facedown onto the photocopier.
- Place this form on top of your identify document ensuring it is covered in the space provided below and copy.

Please ensure you read all of the sections as they show what documents we can accept and how you should get them certified. Sending incorrect documents will cause delays.

Ask your suitable certifier (as per the list in section 2) to complete the declaration in Section 6.

Important note: We cannot accept certification from a family member.

I have met this individual and confirm this photo is a true likeness of them. I certify that I have seen the original document and confirm this is a complete and accurate copy of the original.



Official stamp/seal

Title Mr Mrs Miss Ms Other (please specify)

Full name of the Certifier (required)

Company (required)

Position held (required)

Contact address (required)

Post code

Telephone number (required)

Where you are certifying multiple pages please confirm:

How many pages of identification documents you are approving

How many pages of proof of address documents you are certifying

Registered number of professional body

Name the professional body which Certifier is a member of (where applicable)

Identification document number

Signature of the Certifier (required)

Date

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Lloyds Bank Corporate Markets plc is authorised and regulated in the UK as the non-ring fenced bank of the Lloyds Banking Group. The Jersey, Guernsey and Isle of Man branches of Lloyds Bank Corporate Markets plc are each separately licensed as regulated deposit-takers in their respective jurisdictions.

Lloyds Bank Corporate Markets plc is independent from Lloyds Bank plc, which is authorised and regulated in the UK as the ring fenced bank of the Lloyds Banking Group. For more information on ring-fencing visit international.lloydsbank.com/ringfencing.

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Services provided by the Jersey, Guernsey and Isle of Man branches of Lloyds Bank Corporate Markets plc will be subject to the regulatory regime applicable in their respective jurisdiction, which will differ in some or all respects from that of the UK. Further information about the regulatory status of the Jersey, Guernsey and Isle of Man branches of Lloyds Bank Corporate Markets plc, is set out below.

The Jersey branch of Lloyds Bank Corporate Markets plc, principal place of business 9 Broad Street, St Helier, Jersey JE2 3RR, is licensed by the Jersey Financial Services Commission to carry on deposit-taking business under the Banking Business (Jersey) Law 1991 and general insurance mediation business under the Financial Services (Jersey) Law 1998 and has also notified the Jersey Financial Services Commission that it carries on money service business. Lloyds Bank Corporate Markets plc, Jersey branch, subscribes to the Jersey Code of Practice for Consumer Lending.

The Guernsey Branch of Lloyds Bank Corporate Markets plc, principal place of business 1 Smith Street, St Peter Port, Guernsey GY1 2JN, is licensed by the Guernsey Financial Services Commission to carry on deposit-taking business under the Banking Supervision (Bailiwick of Guernsey) Law 2020; as an insurance intermediary under the Insurance Managers and Insurance Intermediaries (Bailiwick of Guernsey) Law, 2002 (as amended); to undertake credit business under the Lending, Credit and Finance (Bailiwick of Guernsey) Law, 2022, Part II; and is also registered with the Guernsey Financial Services Commission as a money service provider.

The Isle of Man branch of Lloyds Bank Corporate Markets plc, principal place of business, Villiers House, 2 Victoria Street, Douglas, Isle of Man IM1 2LN, is licensed by the Isle of Man Financial Services Authority to conduct deposit-taking and is also registered as an insurance intermediary in respect of general business.

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